

**VILLAGE OF NEW GLARUS**  
**BUILDING PERMIT REQUIREMENTS AND FEES**

**THE FOLLOWING INFORMATION IS REQUIRED FOR PERMIT PROCESSING**

Scott Jelle – Total Inspection Services LLC, Building Inspector – (608) 963-0652  
Diggers Hotline (1-800-242-8511) should be called prior to excavating

**NEW HOMES:**

1. Site Plan locating house and driveway on lot with dimensions from lot lines and erosion control measures.
2. Two complete set of building plans.
3. List of contractors with addresses and phone numbers
  - a. General Contractor – certificate number
  - b. Heating Contractor – certificate number
  - c. Electrical Contractor – certificate number (if available)
  - d. Plumbing Contractor – Master Plumbing number
4. Heat loss calculations.
5. Fill out the following permit applications:
  - a. Building
  - b. Driveway
  - c. Sewer Connection
6. Provide the following information:
  - a. Number of units (to determine Sewer Connection and Water Impact fees)
  - b. Number of bedrooms for Park Fee (Valle Tell subdivision only)

**ADDITIONS AND DETACHED GARAGES:**

1. Plot plan locating addition/garage on lot.
2. Set of building plans.
3. Fill out building permit application with all contractors information.

**GENERAL REMODELING:**

1. Description of work being done.
2. Fill out building permit application with all contractors information.

**SHEDS AND DECKS:**

1. Plot plan locating proposed structure on lot with dimensions from property lines.
2. Fill out building permit application.

**NOTE:** Separate permits are required for work involving plumbing, electrical, and heating.

PLUMBING WORK may only be done by a licensed plumber or an owner of a single-family home, which he/she occupies.

ELECTRICAL PERMITS required for all new service entries.

COMMERCIAL PROJECTS: Call Inspector for information at (608) 963-0652.

***NOTE: This is only a basic outline and not all-inclusive to all projects.***

**BUILDING INSPECTION  
FEE SCHEDULE**

(rev. 3-1-11)

**One & Two Family Dwellings**

New Structure and Additions – All Areas .....\$ 0.12 per sq. ft. (*\$100.00 min*)  
*Note: Fees for manufactured dwellings with a Wisconsin insignia affixed, shall be charged 2/3 of the normal fee for any closed- panel manufactured areas and a full fee for site built areas.*

PLUS

- Mechanicals – All Areas
  - Electrical .....\$0.05 per sq. ft.+ \$30.00 Base fee
  - Plumbing.....\$0.05 per sq. ft.+ \$30.00 Base fee
  - HVAC .....\$0.05 per sq. ft.+ \$30.00 Base fee
- State seal .....\$37.00
- Erosion Control.....\$75.00

Remodels..... \$7.00 per thousand of estimated cost (*\$75.00 min*)  
Accessory Structures.....\$ 0.12 per sq. ft. all areas (*\$50.00 min*)  
Temporary Occupancy Permit .....\$50.00  
Swimming Pools .....\$40.00  
Miscellaneous Replacements .....\$50.00  
Electrical Service Upgrade .....\$75.00  
Outside Sewer and Water Laterals.....\$75.00  
Re-roof.....\$35.00

**Commercial Buildings**

New Structure and Additions-All Areas .....\$0.13 per sq. ft. (*\$75.00 min*)  
PLUS

- Mechanicals
  - Electrical .....\$0.05 per sq. ft.+ \$30.00 Base fee
  - Plumbing.....\$0.05 per sq. ft.+ \$30.00 Base fee
  - HVAC .....\$0.05 per sq. ft.+ \$30.00 Base fee
- Erosion control.....\$175.00

Remodels..... \$8.00 per thousand of estimated cost (*\$100.00 min*)  
Miscellaneous Replacements .....\$75.00  
Electrical Service Upgrade .....\$125.00  
Outside Sewer and Water Laterals.....\$75.00

**Zoning Administration** (*where applicable*)

Zoning Permit for New One and Two Family Dwellings.....\$75.00  
Zoning Permit for Commercial.....\$150.00  
Zoning Permit for Residential Additions.....\$50.00  
Zoning Permit for Accessory Structures.....\$25.00

**Other**

Re-inspection and Additional Inspection Fees ..... \$50.00 per inspection  
Razing Fee .....\$50.00  
Agricultural Buildings .....\$50.00  
Early Start Permit/Residential.....\$50.00  
Early Start Permit/Commercial.....\$75.00  
Property Maintenance Inspections..... \$65.00 per hour  
Meeting Attendance.....\$65.00 per hour  
Signs.....\$50.00  
Additional signs per property.....\$10.00ea.

**Work Started Without Permits is Subject to Double Fees**